

Call to order:

The Public Property Committee meeting was called to order at 9:00 A.M. in the Vilas County Courthouse conference rooms by Chairman Jim Behling with the following committee members present: Edward Bluthardt, Jr., Lorin Johnson, Gary Peske and Linda Thorpe. Board Chair Steve Favorite attended and took action as an ex officio committee member. Other persons present at various times during this meeting: Chris Kamps, Mike Duening, Steve Rhode, Russ Szuta, Joe Fath, Janna Kahl, Martha Milanowski, Dan Olejniczak representing Dan's Carpet Service & Sales and David Alleman. Open meeting law complied with and quorum verified.

Approve agenda to be discussed in any order by the Chair:

Motion by S. Favorite, 2nd by G. Peske to approve the agenda, with the agenda order to be presented at the Chair's discretion. All voted aye. Carried.

Approve minutes of the March 12 , 2013 regular meeting.

Motion by L. Thorpe, 2nd by G. Peske to approve the March 12, 2013 meeting minutes. All voted aye. Carried.

Bids for replacement of Jail tile:

S. Favorite recused himself from any deliberation or action regarding this agenda item and left the meeting area

The Chair asked the Clerk to certify the receipt of any bids and to state how the bids were delivered. The Clerk stated that two bids were received within the advertised time limit. The Clerk stated that the bid from Carter's Flooring was received by the Maintenance Department and that the bid from Dan's Carpet Service & Sales was received directly from Dan Olejniczak.

The Chair open each bid and read aloud the quoted price:

Dan's Carpet Service & Sales	\$14,500.00 labor only – will use existing County tile stock
Carter's Flooring	\$13,600.00 material
	\$38,250.00 labor
Less prepayment discount	(\$2,596.00)
Total	\$49,304.00

The committee discussed both bids at length. D. Oleniczak stated that his bid was less, due to his belief that far fewer tiles will need to be replaced. He also stated that he believes that current stocks of County owned surplus tile will be sufficient to replace existing cracked and broken tiles. Additional tiles can be purchased by the County for about \$3 per square foot.

Motion by J. Behling, 2nd by E. Bluthardt to accept the bid tendered by Dan's Carpet Service & Sales totaling \$14,500.00. Discussion. G. Peske contends that neither bid complies with the advertised RFP. 2 voted aye. 3 no votes: L. Johnson, G. Peske and L. Thorpe.

Motion failed. G. Peske feels that the disparity in the scope of work between the two bids indicates that the RFP was flawed. R. Szuta stated that the RFP was composed based upon an initial scope of work and pricing, as submitted in 2012 by Carter's Flooring. J. Behling feels that any disparity in scope and price is indicative of a difference in professional opinion between two tradesmen. He recommends accepting the low bid. **Motion by G. Peske, 2nd by E. Bluthardt to reject both current bids and to re-advertise for additional bids. 4 voted aye. 1 voted no: J. Behling. Carried.** S. Favorite rejoined the meeting after the conclusion of all discussion and action.

Closed Session:

Motion by E. Bluthardt, 2nd by G. Peske to convene into a closed session pursuant to Wis. Stat. §19.85(1)(e) for the purposes of conducting other specific public business, whenever a competitive or bargaining reason requires a closed session. (Review proposals for I.T. Support Services) All voted aye. Carried. Closed session convened at 9:37 A.M.

Return to Open Session:

Motion by L. Thorpe, 2nd by L. Johnson to reconvene into open session pursuant to Wis. Stat. §19.85(1)(e). All voted aye. Carried. Open session reconvened at 2:01 P.M.

The Committee may take action on any item discussed in the closed session:

Motion by E. Bluthardt, 2nd by L. Johnson to accept the proposal from Heartland Business Systems and to forward same to the Corporation Counsel for the execution of a contract between that firm and Vilas County. All voted aye. Carried.

Custodial/maintenance services RFP:

a. Review draft RFP:

The committee reviewed and discussed the draft RFP. G. Peske asked the interim Maintenance Director if he was allowed any input with the composition this RFP. R. Szuta replied that other than an initial conversation with Kurt Berner of The Samuels Group, there was no additional input on his part. He also stated that this was his first review of the proposed RFP.

b. Approve advertising custodial/maintenance RFP:

G. Peske wants more time for the Interim Maintenance Director and the committee to review the RFP. J. Behling feels that the RFP is adequate and should be advertised immediately. **Motion by G. Peske, 2nd by E. Bluthardt to postpone action on the RFP until the next the Public Property Committee meeting. 2 voted aye. 4 voted no: J. Behling, S. Favorite, L. Johnson and L. Thorpe. Motion failed.** The custodial/ maintenance services RFP was again discussed. G. Peske contends that R. Szuta was left out of the process and that further action needs to be postponed pending further review by the Interim Maintenance Director. **Motion by G. Peske, 2nd by L. Johnson to postpone action on the RFP until the next Public Property Committee meeting. All voted aye. Carried.**

Department purchases and leases:

The Sheriff's Dept. presented the following purchase requests:

1-ea. LSCAN 500P Palm scanner from ID Networks	@	\$10,295.00
11-ea. Alco-Sensor FST Breath Testers from Intoximeters, Inc.	@	\$ 4,895.00
1-ea. Decatur G2S Radar from Decatur Electronics	@	\$ 1,778.00

Motion by J. Behling, 2nd by L. Thorpe to approve the Sheriff's Dept. purchase requests. All voted aye. Carried.

Information Technology Director report, travel and purchases:

C. Kamps presented a request to attend the 2013 Spillman Conference in Utah on September 15th through the 20th, 2013. Costs will include registration, airfare, meals and lodging. She also requested the ability to immediately begin the process of purchasing airline tickets, to take advantage of any early reservation discounts. E. Bluthardt asked her if additional I.T. staff were attending. She replied that she was the only person attending from her department. **Motion by**

G. Peske, 2nd by L. Thorpe to approve the travel and the expense. 4 voted aye. 1 voted no: E. Bluthardt. Carried. C. Kamps submitted the following purchase requests:

1-ea. Cisco ASA Firewall	@	\$13,320.50
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1-ea. Cisco Firewall memory upgrade	@	\$ 4,150.00
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Motion by E. Bluthardt, 2nd by G. Peske to approve the purchase request. All voted aye. Carried. C. Kamps presented an additional purchase request:

7-ea Apple iPad from Southern Computer Warehouse	@	\$ 4,413.01
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Motion by E. Bluthardt, 2nd by G. Peske to approve the purchase request. All voted aye. Carried.

Letters and Communications:

Nothing presented.

Set next meeting time and date:

The next regular meeting is scheduled for 9:00 A.M. Tuesday, May 14, 2013

Maintenance Director report and purchases:

The committee reviewed the monthly expense check register.

Adjournment:

The Chair adjourned the meeting at 2:21 P.M.

Respectfully submitted by:

David R. Alleman

Vilas County Clerk

Minutes reflect the recorder's notations and are subject to future revision and approval by the appropriate board or committee.